

✉ THE WHITBY HIGH SCHOOL  
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🌐 www.whitbyhigh.org



## **EXAMS AND DATA OFFICER**

**Grade 5, 37 hours per week  
39 weeks per year  
(term-time plus one week in the summer break)  
Salary £15,266 - £17,688 per annum**

The Whitby High School is a highly successful 11-18 secondary school with over 1500 students on role which includes a thriving sixth form. This popular, over subscribed school places the achievement of all learners as priority and as a result academic standards are high and improving year on year.

Governors wish to appoint an Exams and Data Officer to support the management, organisation and smooth running of the examination process within the school, along with the collection of termly assessment data and reporting to parents. The successful candidate will ideally have experience in a similar role.

This is an exciting opportunity to work with students to help The Whitby High School become even more successful.

Closing date: Noon on Friday 24<sup>th</sup> November 2017

For full details about the above post please see the school website or contact Mrs G Phillips at the school.

*Our school community places the highest priority on keeping our children safe. Applicants for all posts will be subject to stringent vetting and induction processes.*

*The Whitby High School is an equal opportunities employer.*