

# JOB DESCRIPTION



## PRINCIPAL RESPONSIBILITIES

JOB TITLE: **Midday Assistant**

RESPONSIBLE TO: Headteacher

**Job Purpose:** The Job Holder is responsible for ensuring the safety and supervision of all students during the lunchtime period both in the dining area and during playground activities

## *PRINCIPAL RESPONSIBILITIES*

1.	Ensures the safety of students during the lunchtime period; taking into account student ages and behaviour.
2.	Arranges age-appropriate activities for students during inclement weather.
3.	Refers to senior members of staff on duty in cases of emergency; or, if unable to contact staff, call for the public emergency services by dialling 999.

Notwithstanding the detail in this job description, in accordance with the School's/Council's Flexibility Policy the job holder will undertake such work as may be determined by the Headteacher/Governing Body from time to time, up to or at a level consistent with the Main Responsibilities of the job.